

The Profit Solution for Law Firms
and Solo Practitioners Alike...

SHOW ME THE MONEY!

How To Increase Your Law Firm's Profits

Discover how to increase your firm's profits
while saving 40% on your accounting practices



 **VIRTUAL & ONSITE**
ACCOUNTING SERVICES INC.TM

Surveys have identified the top priorities of the highest rated and most successful US Law Firms.

What are the top priorities of the highest rated and most successful law firms? (see inside)

What are your law firms' top priorities?

Are your priorities the same as the top ranked and most financially successful law firms?

Are there things your law firm could be doing differently that would increase your profits and reputation? (see inside)

Let's see what the survey said.



We are

**Virtual & Onsite Accounting
Services, Inc.**

**We specialize in the special and unique
needs of Law Firm Accounting**

AND THE SURVEY SAYS:

- Professionally meet the needs of their clients
 - Maintain, strengthen and increase the bottom line of the firm
 - Protect and strengthen the reputation of the firm
-

While we cannot do much to help you with the first point, we definitely can help you with the last two points.

“A man who represents himself in court has a fool for a client” – Abraham Lincoln

To become a lawyer takes 4-5 years of schooling and passing the Bar Exam. To become a good lawyer takes several more years of practicing law and gaining experience – in law – not in bookkeeping or accounting.

So, logically, does it make sense for any lawyer or law firm to do their own accounting? Wouldn't that be like an accountant representing himself/herself in court?



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**You Are In Good Hands
With Virtual & Onsite
Accounting Inc**



PENNEY MATHIS

**President & Managing Director of
Financial Services**



- **Licensed Paralegal**
- **Certified Bookkeeper**
- **Certified Public Bookkeeper**
- **Certified QuickBooks Pro Advisor**
- **Over 30 years of extensive accounting and bookkeeping experience**
- **Law Office Administrator**
- **Head of Law Office Accounting Department**
- **People manager, trainer, and mentor**

Under Penney's watchful and knowledgeable supervision, our team will ensure:

- 1. your Firm is protected from loss of revenue;**
- 2. your Firm is protected from penalties from the IRS;**
- 3. your Firm is compliant with all federal, state and local tax laws and regulations; and**
- 4. expenses are categorized legally and in a way to maximum allowed deductions to ensure you retain maximum profits in your Firm.**
- 5. accurate and up-to-date information and reports**
- 6. your Firm is provided timely, accurate, complete reports that will allow you to make wise, prudent and lawful financial decisions to positively affect your Firm's financial position**

Why use Virtual & Onsite Accounting Services Inc instead of in-house staff or a “standard” bookkeeping or accounting firm?

- We understand specially trained, experienced, and deal on a daily basis with the special and unique requirements of a Law Firm
- We understand unique aspects of Law Firm accounting such as Trust Accounting, data entry errors that can occur when transferring data from law office accounting systems to law office billing systems other challenges related to Law Firm Accounting
- We understand how to differentiate between Income and Revenue
- We know how to properly and legally record the accounting of Case Costs (all cost can not be treated the same)
- We understand the nuances of time billing and tracking
- We help you avoid the IRS regulatory pitfalls that can come if a client's money and a Law Firm's expenditures are not properly recorded and categorized
- Virtual & Onsite Accounting Services Inc normally costs you less money each month than you are currently paying, and you receive the same amount of (and often more) work done.
- Quality of work normally increases because of the training, experience, increased collaboration within our teams, and professional certifications of our staff.
- You benefit from lower overhead (office, computer, desk, etc.)
- Frees up office space and resources that your firm can use for activities that generate revenue
- Save on benefits (sick leave, vacation, social security contribution. etc.)
- Reduces or eliminates paying for 'non-productive' time ("water-cooler talk", web surfing, etc.)
- You receive real-time, accurate information and reports when you need them, 24/7, and not just 9-5 on weekdays.
- We always use the most up-to-date software and technology to ensure “best in class” service.

Give us 5 minutes of your time, and we will show you how, and why, you will not need to worry about your financial reporting information, accounting problems, or payroll problems again. We can help you to find 'Peace of mind' in your Law Firm's accounting processes, procedures, accuracy, and tax law's compliance.

Give us 5 minutes of your time and we will show you how you can save money and move that profit to the bottom line.

Give us 5 minutes of your time and we will show you we can reduce your risk of exposure to IRS penalties

Give us 5 minutes of your time and we will show you we can help you protect your firm's reputation and increase your profits

Give us 5 minutes of your time of your time to show you the advantages of dealing with an accounting firm that specializes in Law Offices.

We can explain to you how we can exceed your expectations, increase your profits, and protect your Firm's reputation
... if you will just give us 5 minutes of your time.



Virtual & Onsite Accounting Services, Inc.

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National Association of
Certified Public Bookkeepers



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